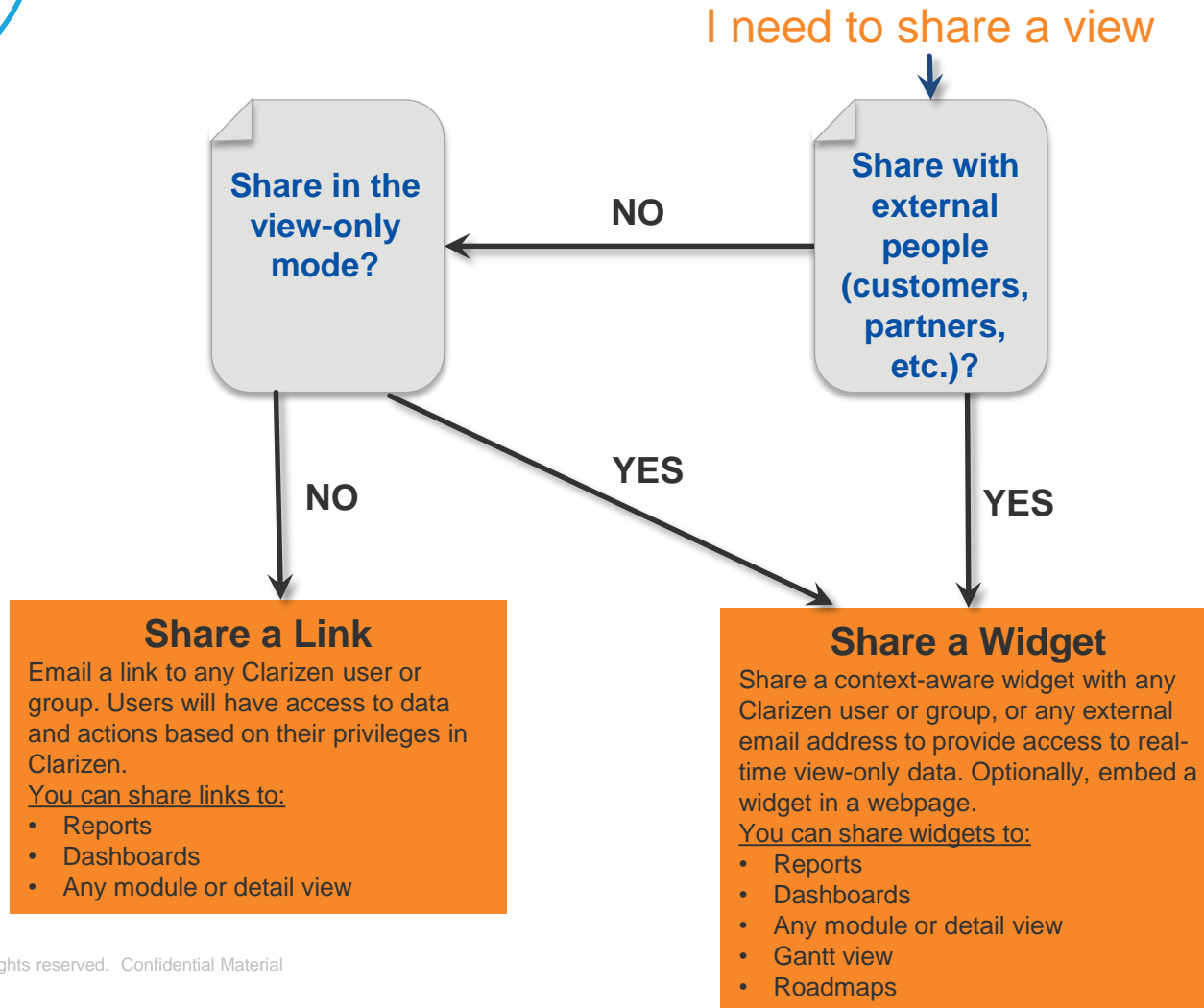


Which sharing approach should I use?

Use the decision tree below to determine the best approach to share views in Clarizen based on your business needs.





How do I share?



SHARE A LINK

promote purposeful collaboration

- 1 Click the **Share** button in the ribbon.
- 2 Select the **Link** option.
- 3 Enter group or user name.
- 4 Optionally, enter a message.

TIP

Links can only be sent to Clarizen account holders.



SHARE A WIDGET

share data in the view-only mode

- 1 Click the **Share** button in the ribbon.
- 2 Select the **Widget** option.
- 3 From the drop-down, select the desired view.
- 4 In **Options**, select the desired settings, click **Next**.
- 5 Optionally, include the iframe code.
- 6 Specify internal and/or external recipients.
- 7 Optionally, enter a message.